

Job offer :

ARCM (Association de Recherche Communautaire des moyens de production Microtechnique) is one of the most dynamic industrial associations in the region, with the aim of federating the companies around community projects. ARCM has won a call for tender from Innosuisse (NTN- Innovation Booster) to manage an ambitious 4-year program in the field of microtechnology in Switzerland, with an annual budget of more than 400'000CHF to finance ten projects. We are looking for a

Head of Innovation Booster Microtechnology Switzerland (40-50%)

Your mission :

As head of the NTN Innovation Booster program "Future of Microtechnology in Switzerland" you will manage the entire program with the aim of creating promising microtechnology projects that take into account trends in the relevant markets, the digitalization of the industry and its ecological and economic sustainability. You also manage all project partners.

Your main duties and responsibilities :

- Managing the NTN Innovation booster program
- To establish and animate an ecosystem around innovation in Microtechnology in Switzerland.
- Ensuring the generation of emerging ideas from the Innovation Booster; connecting experts
- Manage NTN partners: coordination, delegation and follow-up of tasks
- Ensure the follow-up of projects and associated financing
- Define qualification criteria for project ideas
- Plan, organize and participate in networking events
- Promote the program through communication actions
- Manage the budget and accounting
- Define and monitor KPIs

Your profile :

- HES or university education
- Minimum 5 years of professional experience in project management
- Knowledge and interest in the field of microtechnology
- Knowledge of the innovation ecosystem in Switzerland
- Strong sense of organization and coordination
- Communication, negotiation and writing skills
- Ease of contact and public relations
- Team spirit, independent, pro-active and flexible
- Ability to handle several projects in parallel and set priorities
- Discretion and absolute respect for the confidentiality of the information processed
- Oral and written fluency in French, German and English
- Knowledge of Design Thinking is an asset

Our offer :

- Multicultural and stimulating professional network
- Attractive conditions
- Possibility of continuous training and development according to the requirements of the function.
- Possibility of teleworking

Type of contract :

4 years

Location:

St Imier / Neuchâtel

Activity rate :

40 - 50%

Start Date :

January 1, 2021.

Female candidates are welcome.

Please send your application to Mr. Bernat Palou by e-mail to bernat.palou@arcm.ch.

For further information, please contact him by e-mail.